



# Booker Avenue Infant School Nursery

## Charging Policy 2025-26

### 1. About Our Nursery

- 1.1. We provide school hour childcare for children starting the term after their 3rd birthday.
- 1.2. Opening hours: 8:45am – 3:15pm, Monday to Friday, term time only. We are closed on teacher training days in line with the school calendar. These dates can be found on the school website.
- 1.3. Government funding covers up to 15 or 30 hours per week of free early education. It does not include meals, consumables, extra hours, or additional services.
- 1.4. All children receiving funded hours will have equal access to the same quality of provision, regardless of whether they pay for extras.

### 2. Free Funded Places (15 Hours)

- 2.1. All children are entitled to 15 funded hours per week starting the term after their 3rd birthday.
- 2.2. Funded sessions run from 8.45 - 11.45am / 12.15 - 3.15pm Monday to Friday.
- 2.3. Five (3 hour) sessions are available weekly.
- 2.4. There is no charge for these funded hours.
- 2.5. A funding claim form must be completed and signed each term. Failure to return it will result in parents being charged for the sessions, as the school cannot claim funding. The school can support you in completion of these forms (see Appendix 1).

### 3. 30 Hours Funding Entitlement

- 3.1. Eligible families can access additional funded sessions: 8.45am – 2.45pm, Monday to Friday, term time only. To find out if you qualify, please visit [www.beststartinlife.gov.uk](http://www.beststartinlife.gov.uk) and enter your details.
- 3.2. 30 hours funding covers 8.45am – 2.45pm. If parents/carers wish to opt-out of the wrap-around section of the day which is payable at £3 per day, then children must be collected at 2.45pm.
- 3.3. Parents must apply for a 30-hour eligibility code online, without this code, your child will only receive 15 hours funded entitlement per week, term time only.
- 3.4. The eligibility code must be renewed every 3 months and shared with the Nursery. HMRC will remind parents when to reapply by email and/or text message.
- 3.5. A completed funding form, including the current eligibility code, must be signed each term. (See appendix 1)

### 4. Lunch Session (for children attending 30-hours)

- 4.1. Lunch runs from 11:45am to 12:15pm and there are no additional charges for this, as it forms part of your child's funding entitlement.
- 4.2. Children will be served a school meal at no charge, or they may bring a packed lunch instead if they prefer.

## **5. Snacks**

- 5.1. A free snack is provided during your child's session.
- 5.2. Milk and water are also provided during your child's session.

## **6. Payment Terms**

- 6.1. No deposits or registration fees are charged for any places.
- 6.2. We do not charge top-up fees on funded hours.

## **7. Absences (15 or 30 Funded Hours)**

- 7.1. There is no charge for absence due to illness (or other authorised reasons for absence).
- 7.2. Persistent absence may result in a review and possible loss of your child's place.

## **8. Unplanned Nursery Closures**

- 8.1. If we must close due to circumstances beyond our control (e.g., severe weather), funded sessions remain free, and we can still claim funding from the Government for short-term closures.

## **9. Trips and Activities**

- 9.1. We may ask for voluntary contributions for school trips or special activities to ensure they can go ahead. Contributions go toward costs such as transportation and entry fees. If we don't receive enough contributions, the activity may be cancelled.

## **10. Early Years Pupil Premium (EYPP)**

- 10.1. Parents who believe their child may be eligible for EYPP should complete the relevant section of the funding form when their child starts nursery/or when reconfirming funding allocation each term (see Appendix 1)
- 10.2. Once confirmed by Liverpool Local Authority, this funding will be allocated based on pupil progress data to support individual learning and development.

## **11. Disability Access Fund (DAF)**

- 11.1. If your child receives Disability Living Allowance, the Nursery may be eligible for Disability Access funding which will benefit your child whilst they attend nursery.
- 11.2. Please speak to the school office and complete the relevant section of the funding form to apply (see Appendix 1).

## Summary of Charges

Item	Cost	Details	Payment Method
15-hour Universal Funding	£0	All children are eligible for this funding: 3 hours per day, Monday – Friday 8.45 – 11.45am / 12.15 – 3.15pm	N/A
30-hour Funding	£0	Eligible working families can access this funding: 6 hours per day, Monday to Friday 8.45am – 2.45pm	N/A
30-hour Wraparound	£3	£3 per day, applicable to time period 2.45 - 3.15pm	BACS or via Tax-Free Childcare scheme
School Lunch (30 hours only)	£0	Offered with no charge to children who attend for 30 hours. Packed lunch may be brought as an alternative	N/A
Snacks and Milk	£0	Provided free during sessions	N/A



