

**Booker Avenue Infant School**

**SCHOOL COMPLAINTS**

**PROCEDURE**

Every complaint will be discussed thoroughly Matters will be dealt with as quickly as possible Parents/carers will be consulted

Discuss concerns with class teacher

*If unresolved*



Discuss concerns with Headteacher  
– Mrs Lynne Brown

*If unresolved*



A written complaint should be submitted addressed to the Chair of the Board of Governors

*If unresolved*



A written complaint should be submitted to Liverpool City Council

